

**SOCIAL WORK SECTION  
MEETING MINUTES  
APRIL 16, 2009**

**PRESENT:** Eric Alvin, George Kamps, Mary Jo Walsh, Daryl Wood

**STAFF:** Jeff Scanlan, Bureau Director; Gail Sumi, Board Services Division Administrator;  
other DRL Staff

**GUESTS:** Phillips Kindy Jr., Upper Iowa University – Madison; Cindy West, Upper Iowa  
University – Madison; Joanne Barndt; Marc Herstand, NASW-WI

**CALL TO ORDER**

George Kamps called the meeting to order at 9:06 a.m. A quorum of four (4) members was present.

**APPROVAL OF AGENDA**

**Amendments:**

- In Open Session under Presentation of Proposed Stipulations That May be Signed After Mailing Agenda add: “Brad W. Knapp (DOE Case # 08 SOC 053)”
- In Closed Session under Applications Received After Mailing of Agenda, add: “Request for Approval of Clinical Supervisor – Elisabeth Marsh Requesting Approval of Scott Huntington, LPC, for Clinical Supervisor”
- In Closed Session under Deliberation of Proposed Stipulations that may be Signed after Mailing of Agenda, add: “Brad W. Knapp (DOE Case # 08 SOC 053)”

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the April 16, 2009 agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF MARCH 4, 2009**

**Amendments:**

- Page 9 of the Agenda Packet: Under: STATUS OF RULES AND STATUTES – change as follows “Jeff Scanlan informed the Section that CR 08-089 regarding ~~to~~ changes...”

**MOTION:** Mary Jo Walsh moved, seconded by Daryl Wood, to approve the minutes of March 4, 2009 as amended. Motion carried unanimously.

## **ADMINISTRATIVE REPORT**

Director Scanlan presented a brief report on staffing changes. Staffing updates included the appointment of Gail Sumi as the new division administrator of Board Services. Nicole Goodman transferred from the position of bureau assistant in Board Services to the Office of Examinations and Education. Amy Childers, former bureau assistant of Board Services, is no longer with the Department of Regulation and Licensing. Director Scanlan updated the Section about the new organizational structure within the Department in that the Secretary is merging the Office of Legal Counsel with the Division of Board Services. The Division will still be called Division of Board Services. In addition, Gail Sumi, Div. Administrator is standing in for Kimberly Wood to take minutes for the Section meeting, as Ms. Wood is temporarily unavailable.

## **PRESENTATION OF PROPOSED STIPULATION**

There were no stipulations included in the Board Packet.

## **PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF THE AGENDA**

Prosecuting Attorney Jack Zwieg, Division of Enforcement-DRL, appeared before the Section to present a proposed stipulation and order in the matter of disciplinary proceedings against Brad W. Knapp (DOE Case # 08 SOC 053). The Section will deliberate on the proposed stipulation and order in closed session.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Noted.

## **STATUS OF RULES AND STATUTES**

The Section discussed status of rules under subsequent agenda items.

## **REVIEW OF PROPOSED DRAFT RULES: CHANGES TO S. MPSW 1.11 PSYCHOMETRIC TESTING**

The Section reviewed the proposed changes to s. MPSW 1.11 of the Wisconsin Administrative Code regarding administration and regulation of psychometric testing. The Section review the history of the proposed changes to the rule, including that the draft changes were approved by the Joint Board of Marriage and Family Therapists, Professional Counselors and Social Work, and that the rule should now be moving forward in the rule-making process. Chairperson Kamps stated that the changes set forth in the draft accomplished what the Joint Board intended. George

Kamps highlighted some of the changes, such as clarification of the definition of psychometric testing, and separating psychometric tests from tools used by licensees to monitor progress of therapy and screen for problems.

The Section discussed further potential changes to the draft rules. The question was raised as to whether there should be additional language to better define the qualifications of an approved supervisor. The current draft rules provide that a licensed clinical social worker, marriage and family therapist, or professional counselor trained and educated in the use and administration of psychometric test may provide supervision for other licensed therapists for the purposes of their training. The Section determined that the question would be better addressed by the task force appointed by the Joint Board who developed the existing draft changes. Task force members include: Evelyn Pumphrey, PC Section; Bruce Kuehl, MFT Section, George Kamps, SW Section, and Dr. Bruce Erdmann, Psychology Examining Board. Any such changes could be reviewed by the Joint Board and the Psychology Board and if approved, implemented later in the rule making process.

**DISCUSSION ON AMENDMENT OR REPEAL OF S. 457.02 PERTAINING TO REQUIREMENTS FOR SUBSTANCE ABUSE AND SUBSTANCE USE DISORDER TREATMENT BY A LICENSEE OF THE BOARD (MARRIAGE AND FAMILY THERAPIST, PROFESSIONAL COUNSELOR, & CLINICAL SOCIAL WORKER)**

Chairperson Kamps gave a brief synopsis of the Joint Board's discussion and decision to start work on the repeal of language in chapter 457, Stats., which prevents licensees of the Board from providing primary treatment of substance abuse and substance use disorders. Sections for repeal were identified by the Board as ss. 457.02 (5) and (5m), Wis. Stats. The Section also discussed needed changes to the Joint Board's administrative rules governing treatment under s. MPSW 1.09, Wis. Admin. code. The Section was concerned that the original intent of the rules was to account for practice by master's level therapists and whether the Joint Board should amend the rules to reflect that. The Section had further discussion about the issue as it related to social work, practice in the field as it relates to dual diagnosis, and that the goal should be public protection. The Section took no further action.

**FYI ITEM: ORDER FOR ADOPTION: ORDER OF THE MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT BOARD ADOPTING RULES, CLEARINGHOUSE 08-089; RULES RELATING TO PRACTICE HOURS AND INTERNSHIPS FOR SOCIAL WORKERS**

The Section reviewed the order to change the rules adopted by the Joint Board at their meeting of April 15, 2009. The proposed order will be sent forward for publication and may be effective by June 1 or July 1, 2009. Eric Alvin requested changes to application materials reflecting the change.

## **DISCUSSION – REVIEW OF APPLICATION PROCESS FOR LICENSURE AS A CLINICAL SOCIAL WORKER BY RECIPROCITY**

The Section reviewed the process by which clinical social workers from other jurisdictions apply for clinical social work licensure through “licensure by reciprocity”. Jan Neitzel, program specialist in the Division of Professional Credentialing walked the Section through the internal application and credentialing process and gave the Section some of the reactions of professionals applying from other jurisdictions. The Section advised that they would like to create a separate application for reciprocity applicants. The application process should be streamlined and include a specific request for reciprocity applicants to submit to the Section the administrative rules and statutes for obtaining clinical social work licensure in their jurisdiction of origin. The Section asked that the Department provide an update application for review at a subsequent meeting.

## **REQUEST FOR APPROVAL OF SUPERVISOR: STACEY SAUNDERS REQUESTING SECTION APPROVAL OF LISA DOBBERKE, LPC, AS SUPERVISOR**

The Section reviewed this request and took the following action:

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve Stacey Saunder’s request for Lisa Dobberke, L.P.C. to provide clinical supervision. Motion carried unanimously.

## **SECTION REVIEW OF REVISED APPLICATION FORMS FOR SOCIAL WORKER TRAINING CERTIFICATE (PROGRAM EVALUATION FORMS)**

The Section reviewed the revised application forms for the Social Worker Training Certificate. Eric Alvin noted needs for further revisions, including providing clearer instructions for applicants to submit detailed syllabi of proposed courses for Section approval. The Section asked that revisions to the application be brought back to a subsequent meeting for review. Eric Alvin offered to assist the Department in revising the application.

## **IDENTIFICATION OF ISSUES TO PROVIDE TO THE MARRIAGE AND FAMILY THERAPY PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT BOARD GOAL SETTING COMMITTEE**

The Section reviewed the eight goals that came out of the Joint Board’s Goal Setting Committee. The eight goals as summarized by Mary Jo Walsh are:

1. Repeal of statutory language prohibiting therapists from practice of substance use disorder treatment from their practice act (chap 457 Wis. Stats.)
2. Achievement of reimbursement for in-training license holders at the master’s level
3. Amend MPSW 1.09 Wis. Admin. code to eliminate the availability of the AODA specialty status for bachelor level social workers
4. Establish guidelines for supervisors

5. Address differences in supervisory regulation across the three Sections of the Joint Board (Marriage & Family Therapy, Professional Counseling and Social Work)
6. Address differences of psychotherapy definitions found in administrative rules and statutes and how modern clinical practice is defined for purposes of accruing hours of clinical practice towards licensure
7. Address issue of unlicensed practitioners of psychotherapy or those defined as (unlicensed) DHS Mental Health Practitioners (a.k.a. “Dan Crossman” letter holders)
8. Identify need for updates to Chapter 457 (in addition to those already specified)

The Section discussed issues of importance for the Social Worker Section and identified four (4) top priorities for the Section to address. Those priorities were identified as:

1. Address problems with the Social Work Training Certificate with options to repeal statutory provisions authorizing the certificate or work to strengthen the requirements of equivalency under the training certificate regulations
2. Address supervision issues
3. Address what to do with the unlicensed “Dan Crossman” letter holders and what to do with DHS sun-setting of the unlicensed practice authorization in HFS 35
4. Address problems with AODA specialty regulations in s. MPSW 1.09

#### **APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA**

There were no requests for approval of psychometric testing.

#### **SCREENING PANEL REPORT**

The Section reviewed seven (7) complaints, opened two (2) complaints for investigation and closed five (5).

#### **SPEAKING ENGAGEMENT REQUESTS**

None.

#### **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

There was no correspondence or inquiry for review.

## **INFORMATIONAL ITEMS**

Daryl Wood advised the Section that he was prepared to travel to the Annual meeting of the Association of Social Work Boards (ASWB) held in Quebec, Canada. ASWB's focus of this year's meeting is the complaint process of regulatory boards.

## **VISITOR COMMENTS**

None.

## **CLOSED SESSION**

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Mary Jo Walsh-yes; Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:43 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:45 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

### **MONITORING - REQUEST FOR REINSTATEMENT TO FULL LICENSURE – CORRINE ROLL**

**MOTION** Eric Alvin moved, seconded by Mary Jo Walsh to approve Corrine Roll's request to lift limitations and reinstate to full certification. Motion carried unanimously.

**DIVISION OF ENFORCEMENT CASE STATUS REPORT**

**08 SOC 036**

**MOTION:** Daryl Wood moved, seconded by Mary Jo Walsh, to close case # 08 SOC 036 for prosecutorial discretion. Motion carried unanimously.

**08 SOC 065**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to close case # 08 SOC 065 for no violation. Motion carried unanimously.

**08 SOC 066**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to close case # 08 SOC 066 for no violation. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER  
MAILING OF AGENDA**

**BRAD W. KNAPP, APSW  
(08 SOC 053)**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to adopt the Findings of Fact, Conclusions of Law, Proposed Order and Stipulation in the matter Disciplinary Proceedings against Brad W. Knapp, ASPW. Motion carried unanimously.

**REQUEST FOR APPROVAL OF CLINICAL SUPERVISOR – ELISABETH MARSH  
REQUESTING APPROVAL OF SCOTT HUNTINGTON, LPC, FOR CLINICAL  
SUPERVISOR**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve Elisabeth Marsh's request for Scott Huntington, L.P.C. to provide clinical supervision. Motion carried unanimously.

## **APPROVAL OF APPLICATIONS**

### **FILE REVIEW APRIL 14, 2009**

#### **CLINICAL FILES**

##### **FIRST REVIEW**

1. BISHOP, ROY-approved
2. COLLINS, KATHRYN-approved
3. CURRY, KIMBERLY-approved
4. DEFAZIO, LISA-approved
5. DELAHAN, JOSHUA-approved
6. GOLDMAN, DANIEL-intent to deny
7. JANUS, JULIE-approved
8. LARSON, SHARON-intent to deny
9. LEIPOLD, REBECCA-approved
10. MALETIS, MICHAEL-approved
11. METCALF, BEVERLY-approved
12. NEUMAN, LEAH-approved
13. PLAHNA, EMILY-intent to deny
14. PISKE, JESSICA-intent to deny
15. PUENT, GWEN-approved
16. SCANLAN, EDWARD-intent to deny
17. SEPPI, RACHEL-approved
18. SMITH, MARY-intent to deny
19. STRONG, SARAH-intent to deny
20. TABBERT, JERALD-approved
21. TACKES, KATHERINE-approved
22. VAN HOOFF, CYNTHIA-intent to deny
23. WAGNER, DEBORAH-approved
24. WICK, JENNIFER-approved
25. ZIEGERT, KATHERINE-approved

##### **SECOND REVIEW**

1. ALSTADT, DIANA-approved
2. CRAMER, ELIZABETH-approved
3. EMERSON, KELLEY-approved
4. FRANCOIS, SARAH-approved
5. KLABOE-WALLACE, KARYN-approved
6. MARTELL, GWENDOLYN-approved
7. PICKRUHN, JODY-approved
6. SAMPSON, HELEN-approved

#### **MISCELLANEOUS FILES**

1. JONES, RANDALL-denied
2. CLEMENTS, DEBORAH-denied
3. HOLLISTER, REBECCA-denied



**SWTC FILES**

**FIRST REVIEW**

1. BEELER, JESSICA-experience-approved
2. BERGER, TRACY-experience-approved
3. BORCHERT, DAWN-degree-deney
4. BRACKEN, JONETTA-experience-deney
5. DONOHUE-NELSON, KATHERINE-degree-approved
6. DRIEBEL, MEGAN-experience-approved
7. ELAM, SHAYLIN-degree-approved  
-courses-2 approved  
2 denied
8. GARECHT, PAULA-course-denied
9. GIESE, REBECCA-experience-approved
10. HENSELER-BIEZEM NANCY-degree-intent to deny
11. JOHNSON, NICOLE-experience-approved
12. KLAESER, DAWN-experience-approved
13. KOLMORGEN, ASHLEY-experience-approved
14. LARKIN, SARAH-degree-approved
15. LINZ, CARRIE-experience-approved
16. MILLER, JULIE-experience-approved
17. NECKER, AMANDA-experience-approved
18. NIENOW, TERESA-experience--approved
19. OLSON, ERIN-courses-intent to deny  
-experience-intent to deny
20. OVIK, EMILY-experience-approved
21. PEREZ, DAWN-experience-approved
22. PERIK, KAREN-experience-approved
23. POPP, LINDSEY-course-denied
24. REYNOLDS, ANGELA-experience-approved
25. SCHENK, TRICIA-experience-approved
26. SCHREIBER, ERIC-experience-approved  
-Course-denied
27. SCHROEDER, JENNIFER-course-approved
28. STANEK, JESSICA-experience-approved
29. STENSLAND, KIMBERLY-course-denied
30. WEHMAS, DOREEN-course-approve  
-experience-approved
31. WILLIAMS, LEAH-course-denied

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**DOE – SIGNATURE COLLECTION**

Signatures were collected for appropriate documentation.

**OTHER SECTION BUSINESS**

None.

**ADJOURNMENT**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to adjourn the meeting.  
Motion carried unanimously.

The meeting adjourned at 1:50 p.m.